

# OFFICE OF BUSINESS LIAISON

U.S. DEPARTMENT OF HOMELAND SECURITY  
U.S. CITIZENSHIP AND IMMIGRATION SERVICES

Employer Information Bulletin 100

ABOUT OUR OFFICE

December 2, 2003

EBISS: 800-357-2099

NCSC: (800) 375-5283

Fax: (202) 305-2523

Website: [www.uscis.gov](http://www.uscis.gov)

Order Forms: (800) 870-3676

The Office of Business Liaison (OBL) is located within **the Department of Homeland Security, U.S. Citizenship and Immigration Services** headquarters in Washington, DC. Our primary function is to educate the United States (US) business/employer community on employment-related immigration matters. This includes providing information on the I-9, employment eligibility verification process, as well as the opportunities available to employers for hiring foreign-born workers in accordance with US Government regulations administered by a variety of federal agencies.

OBL maintains employer information bulletins relating to the I-9 (employment eligibility verification process), employment based permanent residency, and nonimmigrant categories such as H-1b, H-2, L, O, P, Q, R, etc.

We also accept requests to address meetings of national corporations or associations on the status of or changes in immigration law and/or regulations related to business immigration. Our staff is also available to provide training to groups, in reference to the I-9, employment eligibility verification process and how to sponsor certain foreign nationals for immigrant or nonimmigrant status. We can also provide question/answer sessions via conference call with our Washington, DC office. For these services please fax your request to (202) 305-2523 and include your company/organization's name, how many people will attend training, when you will need training and any other relevant information.

If you are trying to reach the Employer Business Investor and School Services Hotline (EBISS) **toll-free line**, formerly the Office of Business Liaison Employer Hotline, it can be reached at 1-800-357-2099, generally from 8:00 a.m. to 6:00 p.m. local time, Monday through Friday (**federal holidays excluded**).

Information available from our office is limited to employment-related immigration matters and is not appropriate for individuals who seek other types of immigration information or wish to check on the status of various applications that may be pending in the **U.S. Citizenship and Immigration Services District Offices or Service Centers**. In addition, callers should be aware that it is prohibited for OBL or any other **U.S. Citizenship and Immigration Services** office to verify an alien's status for employment purposes.

*Employers of all kinds and sizes are encouraged to take advantage of our services. We look forward to working with the U.S. business community.*